

**Commerce and Investment Promotion Institute (IPIM)
Government of the Macao Special Administrative Region
Mainland and Macao Closer Economic Partnership Arrangement
(CEPA) Agreement on Economic and Technical Co-operation**

**Instruction for compiling a list of MICE events using the facilitation measures for
entry-exit permit and visit endorsement application
(Applied by industry associations or MICE event organisers)**

Application Form

According to the “Mainland and Macao Closer Economic Partnership Arrangement (CEPA) Agreement on Economic and Technical Co-operation”, the relevant Mainland authorities will facilitate the Mainland participants’ application of entry-exit permit and visit endorsements for travelling to Macao, so as to help Mainland enterprises and personnel join the MICE events held in Macao. I hereby apply for the facilitation measures (for entry-exit permit and visit endorsement to Macao) for participants of the MICE events included in the enclosed list, which are to be held in Macao in the **second half year**.

1. Information of industry association or MICE event organisers

Name of industry association/
MICE organiser _____

Address of industry
association / MICE organiser _____

Name of contact person _____

Contact number _____ Fax _____

Contact email _____

Note:

1. In addition to completing Part I and Part II of this form, applicants may submit supplementary documents or explanations that they considers useful for IPIM to be better informed.
2. This application form and the information of the MICE events to be held in the second half of the year should be submitted to IPIM during the period 1 – 20 April every year; and during the period 1 – 20 October every year for the MICE events to be held in the first half of the following year.

Stamp & authorised signature:
Person in-charge (legal representative) of the industry association / MICE event organiser

Date: _____

Name of signatory (Please write in block letters)

2. List of MICE events requesting to benefit from the facilitation measures for entry-exit permit and visit endorsement

Name of organiser	Date of event (start/end)	Name of event	Scope of invitation in the Mainland (including: information on Mainland exhibitors/trade visitors)	Venue of event	Estimated area of MICE event	Estimated number of participants	Estimated number of booths	Regular MICE events (Please specify yes or no. If yes, please specify the frequency)	Supported or sponsored by a government department or foundation of the Macao SAR (if applicable)