



Application no.

(to be filled in by IPIM's staff)

Contact no.:

Declaration of Receipt of Letter

I, _____, holder
of _____ (identification document) no.
as the person authorized by the applicant (applicant/person authorized by
applicant), visited the Commerce and Investment Promotion Institute
(IPIM) in person on _____ (dd)/ _____ (mm)/ _____ (yyyy), to collect the original /
copy of official letter no. _____ (to be filled in by IPIM
personnel).

Reason for collecting the above letter in person:

- I received a notification to collect the letter because the letter sent to the
applicant's postal address was returned to the sender.
- Other: _____

Signature of applicant/authorized person: _____

Date:

Remarks:

1. The signatory must present an original ID and submit an ID copy.
2. The authorized person must present an original valid authorization letter and submit a copy.
3. Applicant / authorized person must sign a copy of the letter.
4. Applicant must submit proof of address.